

ASPEN BOARD OF REALTORS® 2020 MEMBERSHIP APPLICATION PROCEDURE

Dear Member,

Thank you for your interest in becoming a member with the Aspen Board of REALTORS® (ABOR) and the Aspen/Glenwood Springs Multiple Listing Service (AGSMLS).

Please read the application carefully and complete all applicable sections and return to the Association with payment for the application fee **PLUS** the amount indicated below. Membership rates are explained in detail on the FEE SCHEDULE below. Payment may be made by **CHECK** or **VISA/MASTERCARD/AMEX**.

Note to the **DESIGNATED REALTOR/RESPONSIBLE BROKER**: A “Designated REALTOR®” is defined as the sole proprietor, partner, or corporate officer of a real estate or appraisal firm, or an individual exercising management control of such firm.

ASSOCIATION DUES & FEES: (New Member Office)

One time Application Fee/**Designated Realtor®** \$1,500.00 + pro-rated dues (ABOR,CAR & NAR)
 One time Application Fee/Individual **Primary** \$1,000.00 + pro-rated dues (ABOR,CAR & NAR)
 One time Application Fee/Individual **Secondary** \$1,000.00 + pro-rated dues (ABOR only)

***NOTE:** Once your application is approved for membership, each applicant will be billed \$120 per quarter for access to the MLS System. The fee will be billed to the Designated Realtor® only for each member. Payment will not be accepted from individual Broker members.

***NOTE:** The Application Fee is “One Time” as long as you remain a member of the ABOR. If you terminate membership and wish to reinstate after two (2) years, according to ABOR Bylaws, you will be required to pay the current application fee to renew your membership.

***NOTE:** With Full and/or Secondary Membership, the Employing Broker is required to join first in order for Broker Associates/Agents to become members.

***NOTE:** Brokers re-instating their membership with ABOR will be charged a \$200 re-instatement fee.

***NOTE:** Membership is subject to approval by the BOD.

The following is information to guide you through our membership process. If you have any questions, please feel free to contact one of us at the Aspen Board of REALTORS® office, 970.927.0235.

Month of Application	ABOR	CAR	NAR	Sub-Total	RPAC	Total
January	\$433.00	\$175.00	\$185.00	\$793.00	\$25.00	\$818.00
February	\$396.92	\$160.42	\$172.50	\$729.83	\$25.00	\$754.83
March	\$360.83	\$145.83	\$160.00	\$666.67	\$25.00	\$691.67
April	\$324.75	\$131.25	\$147.50	\$603.50	\$25.00	\$628.50
May	\$288.67	\$116.67	\$135.00	\$540.33	\$25.00	\$565.33
June	\$252.58	\$102.08	\$122.50	\$477.17	\$25.00	\$502.17
July	\$216.50	\$ 87.50	\$110.00	\$414.00	\$25.00	\$439.00
August	\$180.42	\$ 72.92	\$ 97.50	\$350.83	\$25.00	\$375.83
September	\$144.33	\$ 58.33	\$ 85.00	\$287.67	\$25.00	\$312.67
October	\$108.25	\$ 43.75	\$ 72.50	\$224.50	\$25.00	\$249.50
November	\$ 72.17	\$ 29.17	\$ 60.00	\$161.33	\$25.00	\$186.33
December	\$ 36.08	\$ 14.58	\$ 47.50	\$ 98.17	\$25.00	\$123.17

AGSMLS Services and Quarterly Billing:

AGSMLS access is permitted through your Managing Broker. He/She will be billed quarterly in advance for this fee which is \$120 per quarter.

Education Requirements to be completed within 6 months of applying for membership:

1. Attend the NAR Ethics and Professional Practices Course (2.5 hours) offered for free to all new members during New Member Orientation. You may also take the on-line version at: <http://www.realtor.org/code-of-ethics/training> however please be aware that there are no CE credits given for this on-line class.
2. Attend the ABOR Orientation Course held 3 x per year
3. Attend a 1-hour AGSMLS training session
4. Attend a minimum of 2.5 hours NAR Ethics update every two years to maintain your membership

Other Requirements:

1. Paperwork and payments must be received prior to services rendered.
2. Temporary membership will be granted during application process.
3. Final approval will be granted after all requirements are complete and the Board of Directors' have approved your application.

We look forward to meeting you and hope that we can be instrumental in your business success.

Warm Regards,

Nicole Hammes

nicole@aspenrealtors.com

P 970.927.0235

Application for REALTOR® Membership and MLS Participation

	Designated REALTOR® (sole proprietor, partner, or corporate officer, branch manager in real estate or appraisal firm for membership in the Aspen Board of REALTORS®)
	Primary REALTOR® (licensed real estate agent or broker, or certified appraiser whose office holds membership in the Aspen Board of REALTORS®)
	Secondary REALTOR® (sole proprietor, partner, or corporate officer, branch manager in real estate or appraisal firm who holds primary REALTOR® membership in another Board/Association)
	MLS Participant (sole proprietor, partner, or corporate officer, branch manager in real estate or appraisal firm for membership in the Aspen/Glenwood Springs Multiple Listing Service who holds primary REALTOR® membership in another Board/Association.)

Please read and sign the statements below showing that you understand and accepted them:

I, the undersigned, hereby apply for membership with the Aspen Board of REALTORS® as indicated above and provide payment, which I understand will be returned to me in the event I am not accepted to membership. I agree as a condition of membership to complete the orientation course for the Aspen Board of REALTORS® and the NAR 2.5 Hour Ethics and Practices Course, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the National Association of REALTORS®, including the obligation to arbitrate any future business disputes in accordance with the Association's arbitration procedures. I also agree to abide by the Constitution, Bylaws, and Rules and Regulations of the Aspen Board of REALTORS®, the Colorado Association of REALTORS® and the National Association of REALTORS®, and if required, I further agree to satisfactorily complete a reasonable nondiscriminatory written examination covering such Code, Constitution, Bylaws, Rules and Regulations. I consent and authorize the Board, through its Membership committee or otherwise, to invite and receive information and/or comments about me from any Member or other person, and I further agree that any information and comments furnished to the Board by any person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

PLEASE NOTE: Applicant acknowledges that 1) failure to complete the orientation course within 6 months of joining membership and the NAR Ethics Update Course every two years (REALTOR® Members only) hereafter shall result in forfeiture of REALTOR® membership; and 2) if accepted as a member and he/she subsequently resigns or is expelled from membership in the Board with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon the applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have previously been established as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

Signature:		Date:	
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License/Certification Information:				
Full Name:(as shown on certification)				
Real Estate License or Appraiser Certification #:				
Date of License/Certification:				
Is this license/certificate in good standing with the state of Colorado?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Primary Field of Business:				
Specialty Fields:				
Years in the Business:				
NRDS #:		Date Received:		
NAR Ethics Update Course Completed (2.5 hours minimum)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of completion:		
Personal Information:				
Full Name:				
Date of Birth:				
Nickname:				
Home Address:				
City:		State:		Zip Code:
Cell Phone:				
Personal Email:				
Firm Information:				
Firm Name:				
Firm Address:				
City:		State:		Zip Code:
Work Number:				
Fax Number:				
Work Email:				
Membership Information:				
Do you currently hold, or have held in the past, membership in any other Board/Association of REALTORS®?				<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please name the Board/Association and your affiliation:				
If yes, list the years of membership:		From (Month/Yr) _____ To (Month/Yr) _____		
Please Note: If you hold an active membership with another Board/Association, we require a letter of good standing before we can process your membership application. Please send the letter to: nicole@aspenrealtors.com . Please contact Nicole with any questions.				

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending?	<input type="checkbox"/> Yes (provide details on attachment) <input type="checkbox"/> No
Have you ever been refused membership in any other Association of REALTORS®?	<input type="checkbox"/> Yes (provide details on attachment) <input type="checkbox"/> No
Do you hold, or have you ever held, a real estate license in any other states(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, please list the State(s):	
Have you or your firm been found in violation of state real estate licensing regulations or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three years?	<input type="checkbox"/> Yes (provide details on attachment) <input type="checkbox"/> No
Have you or your firm been convicted of a felony or other crime?	<input type="checkbox"/> Yes (provide details on attachment) <input type="checkbox"/> No
Business Services/Skills:	
Do you have any Real Estate Designations or Certificates?	
Additional Business Skills, Talents, Interests?	
Do you offer any other real estate services?	
What Languages do you speak?	
Are you licensed or certified in other industry?	
Do you volunteer for any charities or non-profit organizations?	
Are you involved the city or county government?	
Applicants Signature:	Date:

2020 Volunteer Committee Sign Up

The Aspen Board of REALTORS is always looking for new volunteers! Serving on the committees of ABOR is a great way to give back to your community and your industry. It is also a great way to grow relationships with agents from other offices and to develop your leadership skills.

Please take this opportunity to review the committee descriptions below and sign up where you might offer value and enjoy serving! Simply check off the committee that you are interested in and return to the ABOR office via email.

- Golf Tournament** – Plans and promotes fundraising and marketing strategies for the biggest fundraising event of the year. This committee meets approximately 10 times between January and June to accomplish its goals. Last year due to the hard work of the committee and generosity of the REALTORS® and the community we raised \$65,000.00 for local graduating seniors. This is a very rewarding and fun committee to serve on.
- Community Relations/PR** – Committee plans and organizes Public Outreach opportunities to promote a positive REALTOR® presence in the Roaring Fork Valley by working with various charitable entities. Looks at ways to improve and expand ABOR’s Public Outreach and community involvement. In 2018 ABOR worked with the following non-profit organizations: *Aspen Valley Hospital, Response, AVSC, Summit 54, Roaring Fork Conservancy, ABOR Heldman-King Memorial Scholarship, Habitat for Humanity, Hospice of the Valley, Lift Up, Holiday Baskets and Salvation Army.*
- Social Media/Technology** – Research and make recommendations regarding potential new and existing real estate specific technology related products and services for members. Also help to promote the online presence and branding for ABOR’s positive community involvement.
- Governmental Affairs** – This committee reviews legislation, recommending action as needed in cooperation with our Governmental Affairs Director, Nick Bokone. These recommendations are intended to protect the interests of REALTORS®, our industry, private property rights and our clients.
- Education/Programs** – Provides input for education program recommendations by identifying the best real estate curriculum and trainers available. Analyze marketing, past attendance and satisfaction to ensure consistently improving, high level CE and non-CE education to the members of ABOR. This committee meets on an as needed basis and also helps to market, schedule and plan the Membership Luncheons and the Broker Forum.
- Special Events** – Plans, markets and promotes the Annual Inaugural, Holiday Party and any other special events and networking functions hosted by ABOR.
- Additional Task Force Opportunities** – Many times we call upon the membership to volunteer for specific tasks forces that address a current situation or concern raised by the membership. Examples of past task forces would be the E-List task forces, rental task force, etc..
- The following ABOR committees are set by the board’s by-laws and have education and or leadership criteria requirements: **Nominating, Past Presidents, REALTOR® of the Year, Equal Opportunity, Grievance, Professional Standards, Scholarship, Orientation and Membership.** If you would like further information and details on getting involved, please contact Maria Cook.

Name: _____ Company: _____

Email Address: _____ Phone: _____

Comments: _____

Individual REALTOR® Profile Form for Business Tools

All licensees must complete this form. Please complete and have your DR sign & return.

Individual Name:			
E-mail Address:			
AGSMLS Access Login Information:	Username: ags ._____		Password: sell123 (you will reset password upon 1st log-in)
Security Level:	<input type="checkbox"/> (1) access to searches and maintenance of own listings <input type="checkbox"/> (2) access to searches, maintenance of all licensee's listings in office <i>(recommended for DR and Office Manager only)</i> <input type="checkbox"/> (3) access to searches, maintenance of all licensee's listings in your firm <i>(recommended for DR's who managed multiple branch offices)</i>		
E-List & ABOR Website Access Information	Username: _____		Password: _____
E-list Subscriptions - Please indicate which e-lists (B2Bs) that you would like to subscribe to and have sent to your e-mail.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	listings@abr.memberclicks.net
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	general@abr.memberclicks.net
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	rentals@abr.memberclicks.net
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	openhouse@abr.memberclicks.net
Note: You may subscribe and unsubscribe to the B2B E-Lists as often as you like			
DESIGNATED REALTOR®/MANAGING BROKER'S SIGNATURE AND DATE SIGNED:			
Printed Name:			
Signature:			Date: _____



Aspen/Glenwood Springs Multiple Listing Agreement

For and in consideration of receiving the services and benefits of the Aspen/Glenwood Springs Multiple Listing Service, I, the undersigned, do hereby agree to abide by the rules and regulations of the Service; to arbitrate any dispute with fellow REALTORS® arising from the use of the Service; to pay such service charges in a timely manner as may be established by the Aspen Board of REALTORS® Multiple Listing Service by virtue of minimums required by the publisher.

I understand that my failure to abide by all of the provisions above may result in suspension or expulsion from the Aspen/Glenwood Springs Multiple Listing Service upon written notice setting forth the grounds, therefore.

Agreed and accepted this _____ day of _____, 2020

Broker's Signature

Company Name

Credit Card Authorization Form

Name as it appears on Credit Card:	
Company Name:	
Credit Card Billing Address:	
Phone:	
Credit Card Type (Check One)	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX
Credit Card #	As part of ABOR's PCI compliance, we can no longer accept credit card numbers via electronic message. This policy is designed to increase data security for cardholders and merchants. Please contact Nicole via the telephone number below to provide credit card details.
Credit Card Expiration Date & CID	Expiration: / CID: _____
2020 Application Fee + plus new office fee	\$ 1000.00
2020 Membership Dues for ABOR/NAR/CAR	\$
Total Due:	\$
I AUTHORIZE Aspen Board of REALTORS® to charge my Visa, Master Card, or American Express account for my 2020 Aspen Board of REALTORS® membership fees.	
Signature:	Date:

Submit forms via mail, email, or fax to:

MAIL

Aspen Board of REALTORS®
 23400 Two Rivers Road, Ste. 44, Basalt, CO 81621.

EMAIL nicole@aspenrealtors.com

FAX 970.927.4783